



Exhibitor Prospectus

Creating Flow: Healing Globally **13th Annual Energy Healing Conference and Instructor Meeting** **Presented by Healing Touch International**

September 3 - 6, 2009
Loew's Ventana Canyon Resort
Tucson, Arizona

Target Audience

- 65-70% are registered nurses
- Others in attendance include licensed counselors, physicians, massage therapists, occupational therapists, chaplains, and others interested in healing.
- Attendees work within various health care settings, academia and private practice.
- Many are Certified Healing Touch Practitioners.
- A small number are Certified Healing Touch Instructors.

Healing Touch International supports the exhibitors through:

- Exposure to 400-500 attendees
- Exhibitor area will be located in the foyer outside the main ballroom to maximize traffic flow through the exhibitor area during conference.
- Marketing and sponsorship opportunities for your exhibit

About the 2009 HTI Annual Conference and Instructor Meeting

The HTI 2009 Annual Conference is being held at the beautiful Loews Ventana Canyon Resort where we have negotiated the low room rate of \$110/night. Nestled in the foothills of Tucson's Santa Catalina Mountains, Loews Ventana Canyon gives you a view of the most pristine saquaro cactus vistas in Southern Arizona. The resort includes 2 golf course, 8 tennis courts, 2 swimming pools, a cold water plunge and a world-class spa.

Our conference theme is **"Creating Flow: Healing Globally"**. We will be exploring the use of flow in support of globally healing through our personal development and work of Healing Touch. **"Flow is the natural, effortless unfolding of our lives in a way that moves us toward wholeness and harmony.** When we are in flow, occurrences line up, events fall into place, and obstacles melt away. Rather than life being a meaningless struggle, it is permeated with a deep sense of purposefulness and order. Flow has tremendous power to transform our lives, for it is dynamic and moves us unerringly toward joy and aliveness. **Flow is the ultimate feedback machine.** Flow responds directly to our beliefs, behaviors, and actions. We can either enhance this state of perfect timing and flawless serendipity, or we can diminish it and even cut it off. When we become open, willing, trusting, we experience flow as fulfillment and joy, and synchronicities pop up all over the place. When we become fearful, doubting, controlling, flow diminishes, our day is filled with blocks and frustrations, and synchronicities cease." – *The Power of Flow: Practical Ways to Transform Your Life with Meaningful Coincidence* by Charlene Belitz & Meg Lundstrom

Jan Phillips, visionary thought leader and award winning author of "The Art of Original Thinking" and **Belleruth Naparstek**, renowned pioneer in the field of Guided Imagery will be presenting dynamic keynote presentations & experiential workshops, and a wide variety of educational presentations and workshops will be offered.

Attending Conference Workshops:

For those exhibitors* who wish to attend conference workshops, you may purchase a conference workshop pass for an additional \$100 fee per attendee. Exhibitors with a conference workshop pass can attend any workshop provided there is space available and that it does not interfere with the exhibitor's responsibilities outlined in the Exhibitor Terms and Conditions. All registered conference attendees take priority over those using a conference workshop pass. Contact hours for continuing nursing education are awarded to workshop attendees only if full conference tuition is paid.

* Only those exhibitors who are listed on the application form who will be hosting your table during the conference are eligible to attend.

Exhibitor Terms & Conditions

Disregard for any condition listed is considered just cause for HTI to prohibit an exhibitor from attending all future HTI activities.

1. Exhibit Specifications

Each exhibit space will include one standard 6' table that will be draped and skirted and will include two chairs and a waste basket. Each exhibitor will receive a listing in the Conference Booklet and on the HTI Website.

2. Displays/Signs

All displays are to be professional and attractive. HTI retains sole discretion in the placement, appearance, and arrangement of all exhibits. Exhibitor may only display products listed on the application form. Any exhibit that incorporates the use of audio or video components must set volume levels low enough so as not to interfere with other exhibits. HTI reserves the right to monitor and adjust volume levels as needed. All banners and signs must be within the specifications of the space configuration. Nothing shall be posted, tacked, nailed, screwed, or otherwise attached to columns, walls, floors or to other parts of the building or furniture. Any wall signage must be hung by hotel personnel and identified in exhibitor application. Any costs incurred in protecting the building, equipment or furniture from damage will be at the expense of the Exhibitor. Exhibitors are solely liable for any damage caused to the building, floors, walls, columns, or property of other exhibitors.

3. Exhibit eligibility

Exhibitor must list all products & services that will be displayed or sold on the Exhibitor application form. HTI reserves the right to determine acceptability of exhibitor applications based upon criteria that includes but is not limited to: overall benefit of product/service to conference attendees; products/services alignment with HTI mission, purpose, philosophy and conference objectives; overall variety of products/services exhibited; space constraints within the exhibit area.

HTI reserves the right to demand that unlisted products/services are removed from the exhibit as is deemed necessary to preserve the overall interests of the show and other exhibitors. Any shared exhibit space must be submitted in your application for approval. All businesses and services activities must be conducted during the specified exhibit times. All advertising, sales, or marketing materials must remain within the exhibitor space. Interference with any other exhibitor is strictly prohibited. Infraction of any of the above will be considered cause for dismissal of the exhibitor without refund.

4. Exhibit Hours

Exhibitors should be at their table ready to do business when the doors open. The exhibit hall will be open during the following hours:

Thurs, September 3, 2009	2:00 pm – 6:00 pm
Friday, September 4, 2009	8:00 am - 7:00 pm
Saturday, September 5, 2009	8:00 am - 6:30 pm
Sunday, September 6, 2009	8:00 am - 1:00 pm

Set-up is Thursday, 9/3/09 from 10:00pm - 3:00pm. Exhibitors are required to check in at the HTI Exhibitor Registration by 2:00 pm on 9/3/09. Late check-ins require prior approval. HTI reserves the right to reassign the table space if the check-in is missed. Exhibit set up must be completed by 2:00pm. If at any time during show hours the booth is left unattended, exhibitors must secure all valuables and attempt to give HTI staff notification prior to leaving. Neither HTI nor the Loews Ventana Canyon Resort will be held responsible for any loss or damage incurred to exhibits left unattended. Breakdown is Sunday, 9/6/09 from 1:00-3:00 pm.

4. Assignment of Space

Exhibit space locations will be assigned at the sole discretion of HTI on a first come first served basis. Consideration will be given to avoiding conflict by competing companies. Space assignment will be provided on arrival and check-in at the conference registration desk. Exhibitor is responsible for delivery, setup, and tear down of own exhibit. Scheduled set-up, exhibit and break-down times are subject to change.

5. Registration/Name Badges

Exhibitors are issued badges for individuals staffing the exhibit. All other guests of the exhibitor are required to register as attendees, or hotel guests if not attending the conference. Two name badges will be issued with each exhibit. Additional name badges may be purchased.

6. Lodging and Meals

Meals are available at the onsite hotel restaurants and adjacent restaurants accessible by car.

7. Fire & Safety

Diffusion of aromatherapy must be monitored at all times. This is a non-smoking conference. We also ask that you refrain from wearing scented perfumes or colognes. Open flames are strictly prohibited. HTI reserves the right to restrict any diffusion or scent that interferes with the health & sensitivities of the attendees.

8. Security

The Exhibitor is solely responsible for maintaining insurance to cover the Exhibitor's property or lost revenue. HTI recommends exhibitors carry All Risk Insurance. Neither HTI nor the hotel maintains such insurance. It is the responsibility of the exhibitor to secure all valuables before retiring for the evening. Exhibitors acknowledge that booths may be located in a public area that will not be locked at night. In this event, a security guard will be on duty at the exhibit areas between 7:00 pm to 8:00 am on September 3, 4, and 5. **All goods and/or equipment are solely the responsibility of the exhibitor. HTI is not responsible for the replacement of lost or stolen goods.**

9. Cancellations:

All cancellations must be submitted in writing. HTI will retain a cancellation fee of \$100 for all cancellations prior to June 15, 2009. After June 15, no refunds will be given. All cancellation fees retained by HTI under this agreement are considered fully earned and made in consideration for expense incurred by HTI for lost or deferred opportunity to provide exhibit space to others. In the event that the conference facility becomes unusable due to strikes, fire, terrorism, acts of God, or any other cause not within the control of HTI, the exhibitor releases HTI from all claims, damages, etc. which may be consequences of such acts.

10. Limitation of Liability:

The Exhibitor is solely responsible for his own property and agrees to hold harmless both HTI and the Loews Ventana Canyon Resort from any liability for any and all claims, suits, liabilities, demands, damages, or other costs of any kind which might arise out of any action or failure to act of the exhibitor or any agent or representative during or related to exhibition at this event, including but not limited to claims of damage or loss, theft, harm or injury to the person or property of the exhibitor, or any of its agents, employees or other agents.

11. Photo Consent

The Exhibitor agrees to grant HTI privileges to photograph the exhibit setup and any interaction between exhibitors and conference attendees. The Exhibitor grants HTI permission to use any photographs obtained from the conference in future promotions and advertising.

12. General Information Contact

Please contact Cathy at Member@HealingTouchInternational or Kassi at Support@HealingTouchInternational.org for general exhibitor information and requests, or call us at 303.989.7982. Fax: 303.980.8683.

13. Shipping & Storage

Shipments of materials, literature, products, etc. should be addressed as follows:

Healing Touch International Conference
September 3, 2009
Your Business Name & Contact Name
c/o Loews Ventana Canyon Resort
Contact: Gail Seawright
7000 N. Resort Dr.
Tucson, AZ 85750

Multiple packages within a single shipment should be numbered in sequence (i.e. 1 of 3, 2 of 3, 3 of 3). It is helpful to note individual package contents so that the sender can be alerted in the event of damage or non-receipt. Shipments may not arrive sooner than SEVEN DAYS prior to the conference date. Any boxes received prior to seven days will be charged a storage fee per day per box to be determined by the hotel. Please be prepared to provide a check or credit card for payment of these fees prior to accessing your shipment.